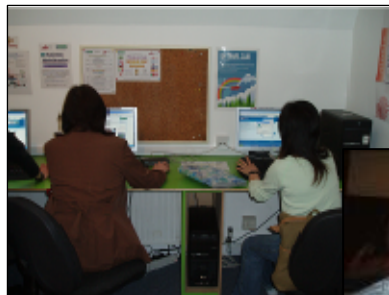


www.waterlooschoolelt.com

The WSE Foundation Course



WATERLOO HOUSE COLLEGE
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Accredited by the



for the teaching of English

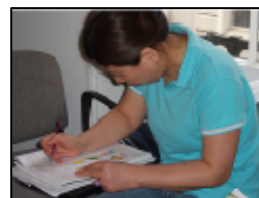
Why Study for a Foundation Course?

Going to university in the UK is a big commitment, particularly if you are a student from overseas. Before you pay your university fees, you need to be sure you are ready for your course by getting accustomed to the educational culture in the UK and acquiring the English language skills you need.

Why take the Waterloo School of English Foundation Course?

Waterloo School of English is a small, but successful college in the heart of London. As a small school, we maintain a positive, friendly atmosphere in which your qualified tutor is never far away.

If your aim is to study at a UK university, our Foundation Course is designed to be challenging and interesting, with the needs of the modern overseas student in mind. This 1-year course is divided into three terms with options to allow you to focus on the study areas related to your main interests.



There are nine core elements which we offer at

Waterloo School of English:

- To begin with, an intensive course in **General English**, to get you up to speed.
- At the same time, a **Business English** course which prepares you for the rest of the challenging year.
- A full course in **IELTS**, which is increasingly becoming the standard for university entrance.
- Four units of the **ABE Certificate** programme - an excellent qualification for entering university.
- A thorough, **cultural introduction** to life in Britain.
- Towards the end, an intensive **English for Academic Purposes (EAP)** course to prepare you for the demands of university life.
- Frequent **one-to-one tutorials** to help us keep you on track and to offer support and advice.
- An introduction to **British law** which has importance both academically and socially.
- A focused preparation course leading to an optional **UK Citizenship Test**.

In addition, you will be entitled to all the benefits our other students enjoy: a comfortable and welcoming environment, generous computer space, a vibrant social calendar, and support from our friendly reception and welfare staff.

What qualifications do I need to join the course?

We only require that you have a relevant university entrance qualification from your own country and a preferred Upper Intermediate level of English.

Here is an overview of the course, separated into four key streams.

	<u>UK Culture</u>	<u>English Support and Tuition**</u>	<u>Vocational Instruction</u>	<u>Student Support</u>
First term	UK Culture module	General English + Business English	ABE Certificate modules 1&2	Tutorials + Social programme + Student welfare support
Second term		IELTS* preparation and exam + Business English*	ABE Certificate modules 3&4*	
Third term	UK Citizenship Course* + Introduction to British Law	EAP course		

* leading to the award of certificates from external examinations, helping you to build an impressive Foundation portfolio

** all modules of this stream are mandatory

The two ABE Certificate programmes that we currently offer as part of the Foundation Course are in **Business Administration** or **Business Information Systems**, and there are four modules to be completed for each. The framework is as follows:

	ABE Business Administration	ABE Business Information Systems
First Term	1. Introduction to Business	
	2. Introduction to Business Communication	2. Introduction to Computers
Second and Third Terms	3. Introduction to Accounting	
	4. Introduction to Quantitative Methods	4. IT Applications and Skills

How the course works

The **Waterloo School** Foundation Course works on a modular system with credits awarded for the successful completion of each module.

There are 6 credits available for each term, totalling a possible 18 for the whole Foundation course.

You must have passed a minimum of 13 to be awarded the certificate, and 16 for a Distinction grade.

The First Term (27 hours per week)

The first part of the course lasts for three months and is designed to build up your English language confidence, introduce you to life and study in Britain, and to take you through two of the four modules of the ABE Certificate programme: students can choose between two options for the second module. Details of the modules are as follows:

<u>UK Culture Part 1</u>	<u>Business English</u>	<u>General English</u>	<u>ABE Certificate 1: Introduction to Business</u>	<u>ABE Certificate 2: Introduction to Business Communication or Introduction to Computing</u>
1 Credit, awarded on passing WSE exam	1 Credit, awarded on passing WSE exam	2 Credits, awarded on passing WSE exam	1 Credit, awarded on passing ABE exam	1 Credit, awarded on passing ABE exam
3 hours a week	6 hours a week	9 hours a week <i>mandatory</i>	3 hours a week	3 hours a week

This is what your timetable might look like (this is just a sample, and timings could change).

	Monday	Tuesday	Wednesday	Thursday	Friday
09.00-12.00	General English	General English	ABE Certificate Module 2	UK Culture Part 1	General English
12.30-15.30	ABE Certificate Module 1	Business English	Free Study Period	Business English	Tutorial

The Second Term (24 hours per week)

In the second three months of the course, we aim to pass you with at least a score of 6 in the IELTS exam - an almost universal standard level of English, and you will begin the second pair of ABE Certificate modules, again with a choice on the second module.

Students may be able to repeat some of the modules from the first semester in which they failed to obtain credit(s).

<u>IELTS</u>	<u>Business English</u>	<u>ABE Certificate 3: Accounting</u>	<u>ABE Certificate 4: Quantitative Methods or IT Applications and Skills</u>
1/2/3 Credits , awarded on scoring 6/6.5/7 on IELTS exam*	1 Credit , awarded on passing BEC exam	1 Credit , awarded on passing WSE exam (Module continues into next term)	1 Credit , awarded on passing WSE exam (Module continues into next term)
12 hours a week <i>mandatory</i>	3 hours a week	3 hours a week	3 hours a week

* students can opt to sit an external official IELTS exam and present their certificate to us to receive their credits, or they can sit an unofficial WSE IELTS mock exam on the final day of the Second Term and be awarded the credits that way.

A sample timetable:

	Monday	Tuesday	Wednesday	Thursday	Friday
09.00-12.00	IELTS	IELTS	IELTS	ABE Certificate 3/4	IELTS
12.30-15.30	ABE Certificate 3/4	Free Study Period or retake*	Business English	Free Study Period or retake*	Tutorial

* if a student opted out or failed a module in the First Term

The Third Term (21 hours per week)

In the final three months of the course, you will complete your ABE Certificate, continue with learning about life in the UK, and do an intensive course in EAP, equivalent to a pre-sessional course at a university.

Students may be able to repeat some of the modules from the first two semesters in which they failed to obtain credit(s).

<u>UK Citizenship Course</u>	<u>English for Academic Purposes</u>	<u>ABE Certificate 3: Accounting</u>	<u>ABE Certificate 4: Quantitative Methods or IT Applications and Skills</u>	<u>Introduction to British Law</u>
1 Credit , awarded on passing citizenship test	2 Credits , awarded on passing WSE exam	1 Credit , awarded on passing ABE exam (Module continued from last term)	1 Credit , awarded on passing ABE exam (Module continued from last term)	1 Credit , awarded on passing WSE exam
6 hours a week	6 hours a week <i>mandatory</i>	3 hours a week	3 hours a week	3 hours a week

A sample timetable:

	Monday	Tuesday	Wednesday	Thursday	Friday
09.00-12.00	EAP	Introduction to British Law	EAP	UK Citizenship Course	Free Study Period or retake*
12.30-15.30	ABE	Free Study Period or retake*	ABE	Free Study Period or retake*	Tutorial

*if a student opted out or failed a module in the First or Second term

Description of Modules

Term	Module & Description
First mandatory	<p>General English (2 Credits)</p> <p>In this course, you will focus on your speaking (including pronunciation), listening, reading, writing and grammar. By the end of the course, you should be ready to take the IELTS course in the Second Term. The level you enter will depend on an initial English language placement test.</p>
First	<p>UK Cultural Studies (1 Credit)</p> <p>This course will provide you with a good knowledge of UK customs and the structure of British political institutions and the UK constitution. There will also be trips to museums and the Houses of Parliament in London so that you can see the social, political, artistic and scientific history of Britain that have all contributed to the modern society and lifestyles in the UK today.</p>
First	<p>ABE Certificate: Introduction to Business (1 credit)</p> <p>The course will introduce you to the economic context of business in the United Kingdom. Particular emphasis is given to the most important four functions of business: production, marketing, finance, and human resources, with a summary of the main responsibilities of each. A pass in the ABE exam will count as 1 credit towards the College's Foundation Course Certificate.</p>
First	<p>ABE Certificate: Business Communication (1 Credit)</p> <p>A practical course designed to improve effectiveness in business communication. It covers the principles, methods and basics of communication before examining in more detail aspects of written, oral and graphic channels of communication. A pass in the ABE exam will count as 1 credit towards the College's Foundation Course Certificate.</p>
First	<p>ABE Certificate: Introduction to Computing (1 Credit)</p> <p>This course teaches students the basic workings of a Personal Computer, from the physical components, to how they can be connected together to form a network of computers, with data and email transfer on the World Wide Web. The course also introduces basic IT security and software installation methods, with contents of basic computing theory with 'hands-on' techniques. A pass in the ABE exam will count as 1 credit towards the College's Foundation Course Certificate.</p>
First and Second	<p>Business English (1 Credit per term)</p> <p>Students are prepared for the Cambridge 'Vantage' Business English Certificate examination covering the skills of reading, writing, listening and speaking with regard to Business English at Upper-Intermediate level. A wide range of interesting, business-related topics are covered such as company structure, business travel, communication at work, advertising and promotion, and international business. A pass in the ABE exam will count as 2 credits towards the College's Foundation Course Certificate.</p>

Term	Module & Description
<p>Second mandatory</p>	<p>IELTS (3 credits)</p> <p>The International English Language Testing System is designed to train speakers of other languages in natural English usage for academic and commercial environments. The test is internationally recognised and a score of 6.5 or above is usually enough to satisfy most university entry requirements. The course involves speaking, listening, reading and writing exams, which prepare you for the type of study skills required to do a university course.</p>
<p>Second and Third</p>	<p>ABE Certificate: Introduction to Accountancy (1 Credit)</p> <p>This highly relevant course will teach you the basics of accountancy, covering double-entry book-keeping and management accounting concepts.</p>
<p>Second and Third</p>	<p>ABE Certificate: Quantitative Methods (1 Credit)</p> <p>This course gives an insight into the basic methods and techniques that are used to solve Business and Commerce-related problems found within the industry. The first part of the course teaches students basic mathematics which then leads onto Business Statistics in the second part. A pass in the ABE exam will count as 1 credit towards the College's Foundation Course Certificate.</p>
<p>Second and Third</p>	<p>ABE Certificate: IT Applications and Skills (1 Credit)</p> <p>In today's world of increasing information, those businesses which have the required tools will be able to create a competitive edge in their respective industries. This course takes a student with little or no knowledge of IT and introduces them to the basic theory and practical 'hands-on' approach to a suite of Office-related software and tools that are currently employed in the world at large. A pass in the ABE exam will count as 1 credit towards the College's Foundation Course Certificate.</p>
<p>Third mandatory</p>	<p>English for Academic Purposes (2 credits)</p> <p>A more intensive course than the IELTS to help prepare you for the intellectual challenges of university life: how to write effective essays, help in referencing sources, how to listen productively to lectures and take useful notes. This will mirror in many ways the intensive pre-sessional courses offered by many universities during the summer before a degree course.</p>
<p>Third</p>	<p>UK Citizenship Course (1 Credit)</p> <p>This very useful course will fully equip students with the skills necessary to take the British Citizenship Test, which is now a mandatory requirement for all immigrants seeking citizenship in this country. The course will cover all aspects of the test and give plenty of practice for the exam itself. Even for those who do not want to take the test, there is no denying the value of the information and history provided.</p>
<p>Third</p>	<p>Introduction to Law (1 Credit)</p> <p>By means of this interesting course, you will acquire a general introduction to the principles of English Law together with a knowledge of the evolution and history of the current legal system. Specific attention is given to the machinery of justice, legal personnel and the sources of law. The level of the subject matter is equivalent to the UK AS-level.</p>

Prices - Competitive Introductory Offer
1-year Foundation Course - £4,250

(exclusive of external IELTS, ABE and Citizenship Test fees)

What will my Life be Like at Waterloo School of English?

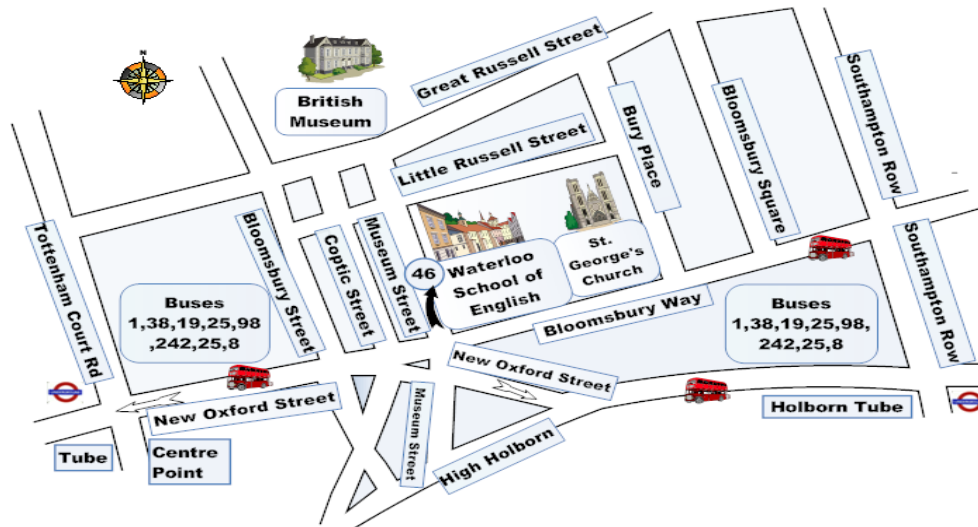
We do everything we can to make your experience at **Waterloo School** a positive one. When you arrive you'll receive a Welcome Pack with information about studying at our School and about life in London. Our School is well maintained with pleasant classrooms. Internet access is free and available to all students, so that you can keep in touch with friends and relatives wherever they are.



Other benefits to studying at Waterloo School include:

- Free internet access and plenty of computers for students to use
- Student Room equipped with TV and Tea/Coffee
- Large Sun Terrace to relax on when the weather is fine
- Efficient administration
- Help and advice with university applications
- Special offer prices
- Social Programme with regular trips and parties

We are situated very close to the world-famous British Museum on a quiet street in the very pleasant district of Bloomsbury in the heart of London. The transport links are excellent and we are only a short walk away from the shops of Oxford Street and the cosmopolitan districts of Covent Garden and Piccadilly Circus.



Send us an e-mail, give us a ring or come in and see us, and our friendly staff will be happy to help.



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